Annexure-1

INSTITUTION OF WATER & ENVIRONMENT (INDIA)

MINUTES OF THE 6th ANNUAL GENERAL MEETING

The 6th Annual General Meeting was held from 1.00 PM on 30.09.2023 at The Lounge in Golf Course, Sector 38, Noida. The presence(in person and online) in meeting has been annexed as Annex-1.

Er. A.K. Srivastava, SDG, welcomed the memberspresent and online, especially those who came from Dehradun, Lucknow and different parts of NCR, to attend the meeting. He then requested the President to declare the meeting open, which he kindly did.

Since the quorum for the meeting was short the meeting was adjourned and then reconvened after half an hour at the same venue. The members reassembled at the same place after half an hour.

The President asked the SDG to start the Agenda scheduled for this meeting.

Agenda No. 1
Approval of minutes of 5th AGM

5th Annual General Meeting was held on 26/5/2019 at the hotel "Park Inn by Raddison" I.P. Ext. Delhi. Theminutes of the meeting were circulated to all the members by mail on 10.06.2019 for their suggestion or comments. No comment has, however, been received from any member. Therefore, with the consent of all the members, the minutes of the 5th Annual General meeting held on 26.05.2019 at the hotel "Park Inn by Raddison" I.P. Ext. Delhi considered approved by the General Body.

Agenda No. 2
To consider the Annual Report 2021-2022 of the "Institution of Water & Environment (India)

SDG gave a brief background from 4th AGM to formation of present Executive Committee in 5th AGM and told the house that that due to Corona pandemic membership drive could not take place and present strength of members is 255 in all 6 categories.

The house was informed about the activities having been taken up after 26.05.2019, as given below:

1. Celebration ofWorld Environment Day on 5th June 2019. A seminar was organized with Institution of Engineers (India) in the office of the IEI Ghaziabad Local Chapter to celebrate the World Environment Day.
2. With the objective of conservation of Environment, a Plantation program was held in the Ganga Jal Project Campus, Pratap Vihar, Ghaziabad on the occasion of 72nd Independence Day of India on 17thAugust 2019.
3. Celebration on 15th September 2019 Engineers Day was celebratedwith Institution of Engineers (India) in the Kapil Mohan Auditorium, Institution of Management & Technology, Ghaziabad. Er. Anil Kumar Srivastava, SDG IWE (I) was the Chief Guest in the meeting and Er. V. Vikrmaditya Ex. DG(F) was key note speaker.
4. World Environment Day 2021: To celebrate the World Environment Day during the COVID Pandemic Period a letter was sent by the SDG to all the members
5. Celebration program of World Environment Day 2022:Institution of Water & Environmentcelebrated World Environment Day 2022 on 5th June 2022 in partnership withIWWA, Meerut Centre, at Hotel Bravura, Meerut.
   Also, the Handbills were distributed in NCR for awareness of the people about importance of the o
   keeping the Earth Clean & Green and saving the water.
6. Engineer's Day 2022 Celebration on 25th September, 2022: IWWA-Meerut Centre AND IWE(I) celebrated Engineer's Day on 25th September 2022, together, at Gangajal Treatment Plant campus, Pratap Vihar, Ghaziabad with great enthusiasm.

Honourable Sh. Harendra Agrawal, Chairman, BBDIT graced the occasion as Chief Guest. Dr. Satish Chandra, Professor, Civil Engineering Department, IIT Roorkee and former Director, Central Road Research Institute, New Delhi was "Key Note Speaker" on the occasion.

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Agenda No. 3

To pass the Audited Account of the "Institution of Water &Environment (India)" for the period 2018-2019 to 2021-2022.

Director General (Finance) informed the house that in spite of difficulties in getting accounts from few State Centres, Income Tax return has been filed, Balance sheet and Auditor's report have been got prepared. Audited account for the year 2018-2019 is annexed as Annexure 3(i) in annual report.

As the Account details for FY 2019-20 could not be made available, in time, by the state centres. the complete ITR/ Balance sheet could not be submitted within stipulated period. However, the ITR based on the accounts of the head quarter, only, was prepared and submitted. Afterwards, when the account details of FY 2019-20 were made available by the state centres, the same was amalgamated with FY 2020-21 and submitted to put the accounts straight. Thus, the accounts of FY2019-20 could not be audited. Unaudited account for the Financial Year 2019-20 is annexed as Annexure 3(ii)in annual report.

Audited account for the FY 2020-2 is annexed as Annexure 3(iii)in annual report.

Audited account for the year 2021-22 is annexed as Annexure 3(iv)in annual report.

Er. Rakesh Kumar Agarwal, member raised about mentioning "surplus in opening balance" in note annexed to and forming part of Balance Sheet. Clarification sought from CA and he informed that "Surplus as mentioned in the notes to accounts is the amount of profit earned during the year 2020-2021 ie Rs.1,48,081.44.

He further informed that the Audited account and balance sheet for the year 2018-2019, 2020-2021 & 2021-2022 have been discussed and recommended by the Council to AGM for approval. With consent of all members the accounts for the year 2018-2019, 2019-2020, 2020-2021 & 2021-2022 duly recommended by the Council was passed in AGM.

Agenda No. 4

Post facto approval of Auditor for the period 2019-2020, 2020-2021, 2021-2022 & 2022-2023

DG (Finance) informed that for the appointment of Auditors for the Financial year 2018-19, the offers were collected and approved in the VAGM. The rates offered by the Auditors for FYs 2019-20, 2020-21 and 2021-22 aresame as for the financial year 2018-19 and recommended by the council accordingly. AGM approved the proposal as recommended by the Council.

He further informed that for thefinancial year 2022-23, the quotations have been freshly collected, which are little higher than those quoted for the FY 2018-19, but keeping in the view the laps of 4 years in spite of the COVID pandemic, the Governing Council has recommended the rates quoted by M/S Prateek Gupta & Co. for auditing and M/S A2Z Economic Advisors for Accounting for approval of the AGM. The same are attached as Annexure – 4(ii)in annual report. After discussion, the AGM approved the proposal foe engaging M/S Prateek Gupta & Co. and M/S A2Z Advisorsfor the year 2022-2023.

Agenda No. 5

To approve Auditor for the year 2023-2024

DG (Finance) informed that forFinancial year 2023-24, the quotations have been freshly collected, the rates quoted by M/S Prateek Gupta & Co. for auditing and M/S A2Z Economic Advisors for Accounting are the same as quoted for the FY 2022-23.The Governing Council has recommended the rates quoted by M/S Prateek Gupta & Co. for auditing and M/S A2Z Economic Advisors for Accounting for approval of the AGM. The same are attached as Annexure – 5. After discussion, the AGM approved the proposal foe engaging M/S Prateek Gupta & Co. and M/S A2Z Advisorsfor the year 2023-2024.

Agenda No. 6

To approve Detailed Financial Rules

Inabsence of detailed financial rules, it was strongly felt that the detailed financial rules should be approved and included in the Rules and regulationsof the Institution. A Subcommittee was formed under the Chairmanship of Er. Vijendra Vikramaditya with Er. R.M.Kant, DG(Publication), Er. A.K.Mittal and

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Er. A.D.Sharma as members. The committee gave its report and the attached Financial Rules (Annexure-6in annual report) were approved in the 22nd Governing Council meeting held on 18th March 2023.

The financial rules were forwarded to all the members of the Institution for their consideration and comments through e-mail of the Institution on 14th September2023. No comment has, however, been received from any member. Therefore,the Financial Rules suggested by the committee have been recommended by theGoverning Council in its 24th meeting in the forenoon of 30th September 2023 for approval of the AGM.With the consent of all the members, the Detailed Financial Rules have been approved by the General Body.

Agenda No. 7

DISCUSSION ON MODE/PROCESS OF ELECTION AND TO ELECT THE NEW EXECUTIVE COMMITTEE

SDG informed that the 5th AGM took place on 26/05/2019. The executive committee had already completed its term of 3 years on 25/05/2022, but due to unavoidable circumstances the AGM could not take place earlier and the term overstretched for over an year. Keeping the circumstances in view, the Governing Council had already recommended and requested the AGM to condone the delay andaccord post facto approval for the additional period from 26/05/2022 to 29/09/2023.With the consent of all the members, the additional period of Executive Committee from 26.05.2022 to 29.09.2023 post facto approval was accorded by the General Body.

SDG requested the house to decide process of election of Executive Committee members. Regarding it themember of General Body unanimously decided that the election of the Executive Committee members will be done by raising/showing of hands.

SDG then requested the house to elect new members of Executive Committee. The house permitted the SDG to proceed with the process. The process started by the SDG and following memberswere unanimously declared elected:

Sl. No.	Office bearer's designation	Name of elected member
1	President	Er. Anil Kumar Srivastava
2	Vice President 1	Er. Vijendra Vikramaditya
3	Vice President 2	Er. R. K. Garg
4	Vice President 3	Er. Sunil Kumar
5	Secretary & Director General	Er. T.P.S. Arora
6	Director General (Finance)	Er. P.K. Chauhan
7	Director General (Co-ordination)	Er. A.K. Mittal
8	Director General (Activities)	Er. Prabhat Raj
9	Director General (Publication)	Er. A.D. Sharma

Members present in person and online congratulated the newly elected officials/Executive Committee.The meeting ended with Vote of Thanks by the Chair.

-Sd-
(Tejpal SinghArora)
SDG IWE(I)

-Sd-
(Anil K Srivastava)
President IWE (I)

INSTITUTION OF WATER & ENVIRONMENT (INDIA)

Ref No 01 /IWE / VI AGM / 2023-2024 Dated 10.10.2023

Copy forwarded to all the Members of Institution ofWater&Environment (India)

(Tejpal Singh Arora)

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